



**PROVISION OF PROFESSIONAL SERVICES FOR  
ARCHITECTURAL SERVICES FOR ESKOM PROPERTIES  
MANAGEMENT IN THE FREE STATE AND  
KWAZULU/NATAL OPERATING UNITS IN THE CENTRAL  
EAST CLUSTER**

**Technical Evaluation Returnable**

## **SECTION 2**

# **TECHNICAL EVALUATION RETURNABLE**

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**TECHNICAL EVALUATION CRITERIA**

**Technical evaluation will be conducted in two phases:**

**Phase 1: Desk Top Evaluation  
Phase 2: Presentation Evaluation**

**Phase 1: Desk Top**

- A minimum threshold of 87% is required for Phase 1: Desk Top Evaluation.
- The tenderer must meet the minimum score of 10 for KPA A and minimum score of 16 for KPA B in order for Phase 1: Desk Top Evaluation to be deemed as "PASSED".
- The tenderer must meet the minimum threshold of 87% to be deemed as "PASSED" for Phase 1: Desk Top Evaluation.
- Should the tenderer not meet the minimum score of 10 for KPA A and the minimum score of 16 for KPA B, then Phase 1: Desk Top Evaluation will be deemed as "FAILED"
- Should the tenderer not meet the minimum threshold of 87%, then Phase 1: Desk Top Evaluation will be deemed as "FAILED" and the tenderer will not be evaluated further.

**Phase 2: Presentation Evaluation**

- The tenderer must meet a minimum threshold of 87% and deemed as "PASSED" for Phase 1: Desk Top Evaluation to be evaluated for Phase 2: Presentation Evaluation.
- All tenderers deemed as "PASSED" for Phase 1: Desk Top Evaluation will be informed to prepare a presentation as per KPA C criteria, to be presented to the Technical Team.
- In the event that the presentation is deemed not satisfactory as per the technical evaluation team, the tenderer may be requested to re-do the presentation. Tenderer will be afforded one more opportunity to conduct the presentation.
- The tenderer must meet the minimum score of 10 to be deemed as "PASSED" for Phase 2: Presentation Evaluation.
- Should the tenderer not meet the minimum score of 10, then Phase 2: Presentation Evaluation will be deemed as "FAILED"

**The tenderer must "PASS" both Phase 1: Desk Top Evaluation and Phase 2: Presentation Evaluation for the Overall Technical Evaluation to be deemed as "PASSED".**

**If the tenderer is not deemed "PASSED" for either Phase 1: Desk Top Evaluation and/or Phase 2: Presentation Evaluation the Overall Technical Evaluation shall be deemed as "FAILED".**

**If a tenderer is deemed "FAILED" for the Overall Technical Evaluation the tenderer will not be evaluated further.**

<b>Contract</b>	Provision of Professional Services for Architectural Services for Eskom Properties Management in the Free State and KwaZulu/Natal Operating Units in the Central East Cluster
<b>Evaluator Name</b>	
<b>Signature</b>	
<b>Date</b>	

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KPA	Description	Maximum Score	Minimum Score	Requirements for Evidence
<b>A</b>	<b>Professional registration</b>			
<b>A1</b>	Professional Architect Registration	5	5	Copy of a certificate as a Professional Architect, registered with the South African Council for the Architectural Profession  Copy of a certificate = 5 No copy of a certificate = 0
<b>A2</b>	Declaration of providing specialised professional services and resources as defined in the NEC Scope of Work	5	5	Tenderer to provide a written statement declaring the ability to provide other specialised professional services and resources as detailed in the NEC Scope of Work.  Written declaration from tendering company = 5 No written declaration from tendering company = 0
<b>KPA A Score</b>		<b>10</b>	<b>10</b>	

KPA	Description	Maximum Score	Minimum Score	Criteria
<b>B1</b>	<b>Client Feedback</b>			<b>Proof of client feedback</b>
<b>B1.1</b>	References	10	8	Provide references from clients where professional services were provided by the tendering company pertaining to architectural works  <5 References submitted = 0 5 References submitted = 8 >5 References submitted = 10
<b>B2</b>	<b>Project Experience</b>			<b>Proof of experience</b>
<b>B2.1</b>	Architectural Services Building Projects Experience	10	8	A project list, with a minimum of 5 projects, showing the years of experience of Building Projects undertaken by the tendering company from design concept to client Handover on completion of the project. <5 years = 0

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				5 years = 8 >5 years = 10
<b>KPA B Score</b>		<b>20</b>	<b>16</b>	

<b>Phase 1: Desk Top Evaluation Total Score</b>	<b>30</b>	<b>26</b>
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<b>Phase 1: Desk Top Evaluation Threshold</b>	<b>100%</b>	<b>87%</b>
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<b>KPA</b>	<b>Description</b>	<b>Maximum Score</b>	<b>Minimum Score</b>	<b>Criteria</b>
<b>C</b>	<b>Project Presentation</b>			<b>Requirements for Presentation</b>
<b>C1</b>	Architectural Services Building Projects Experience	16	10	Demonstrate in the presentation that you have project managed typical Architectural Services Building projects to provide the deliverables for project planning, project executing and project managing & controlling. <b>-Project Planning</b> Project charter - Score 1 Budget (minimum project value of R500 000) - Score 1 Scope - Score 1 Scheduling and programme - Score 1 <b>-Project Executing</b> Construction execution plan - Score 1 Site management plan - Score 1 Test conducted - Score 1 Record keeping - Score 1 Handover - Score 1 Close-out reports - Score 1 <b>-Project Managing &amp; Controlling</b> Contract management - Score 1 Resource management - Score 1 Risk management - Score 1 Quality Control Plan - Score 1 Instructions - Score 1 Completion certificates - Score 1

<b>Phase 2: Presentation Evaluation Score</b>	<b>16</b>	<b>10</b>
<b>Phase 2: Presentation Evaluation Score</b>	<b>100%</b>	<b>63%</b>

<b>OVERALL TECHNICAL EVALUATION</b>	<b>PASSED/FAILED</b>
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# **KPA A1**

## **INSERT**

**Copy of a certificate as a Professional Architect, registered  
with the South African Council for the Architectural  
Profession**

## **UNDER THIS SECTION**

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# **KPA A2**

## **COMPLETE AND SIGN**

**Letter on pages 7 confirming association with professional resources to provide specialised professional services and resources as defined in the NEC Scope of Work**

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Date:

**RE: Confirmation of Association**

Dear Sir/Madam

This letter serves to confirm that .....  
**(Tendering company name)** is capable and has the ability to provide other specialised professional services and resources as detailed below.

<b>Specialised professional services and resources</b>	<b>Tenderer Confirmation (mark X)</b>
Professional Architect Technologist	
Professional Engineer/Technologist Structural	
Structural Technician	
Professional Engineer/Technologist Civil	
Civil Technician	
Professional Engineer/Technologist Mechanical	
Mechanical Technician	
Professional Quantity Surveyor	
Quantity Surveyor	
Professional Engineer/Technologist Electrical	
Electrical Technician	
Professional Town Planner	
Registered Project Manager	
Project Manager	
Site Supervisor	
Clerk of Works	
Contract Administrator	

Yours sincerely

\_\_\_\_\_ (signature of authorized person from tendering company)

Name:

Title:

Tel:

Email:

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# **KPA B1**

## **INSERT**

**References from clients where professional services were  
provided by the tendering company pertaining to  
architectural works**

## **UNDER THIS SECTION**

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# **KPA B2**

## **COMPLETE**

**On page 10 to 11 a project list, with a minimum of 5 projects, showing the years of experience of Building Projects undertaken by the tendering company from design concept to client Handover on completion of the project.**

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<b>Name of Company service was provided to</b>  e.g. Eskom SOC LTD	<b>Description of the service</b>  e.g. Provision of Architectural Services for the Refurbishment of Eskom Office Building in New Germany	<b>Start date of supply (YYYY/MM/DD)</b>  e.g. 2023/01/31	<b>End date of supply (YYYY/MM/DD)</b>  e.g. 2023/01/31

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